

OTE 86-4018

12 AUG 1986

MEMORANDUM FOR: Executive Director
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
Acting Chairman, National Intelligence Council
Comptroller
General Counsel
Inspector General
Director, Office of Congressional Affairs
Director, Public Affairs Office

FROM: William F. Donnelly
Deputy Director for Administration

SUBJECT: Luncheon Briefings for The Brookings Institution
Public Policy Conferences for Corporate
Executives on Understanding Federal Government
Operations, 1986 - 1987

1. The Agency has accepted the invitation of The Brookings Institution to participate in its Public Policy Conferences for Corporate Executives on Understanding Federal Government Operations during 1986 - 1987. The six-day conferences for senior-level corporate executives are designed to provide an intensive overview of Washington policy making. This memorandum requests that you and your Deputy serve as host at one or two of the 13 luncheon/briefings and that you identify middle-to-senior level representatives of your individual offices to participate as table hosts and discussants at the briefings. Dates for the 1986 - 1987 series are attached.

2. The format will continue as in the past: Luncheon in the Executive Dining Room at 1200 hours followed by a briefing in the DCI Conference Room at 1300 hours, concluding at 1400 hours. As host, you will conduct a 10 to 15-minute overview of the Agency and the Intelligence Community followed by a question and answer period in which the Agency discussants, selected for their regional and/or functional expertise, will participate by answering questions from the assembled group. Cost of the luncheons is borne by The Brookings Institution.

3. Please forward a list of discussants with titles, regional or functional areas of expertise, office mailing addresses,

DD/A REGISTRY
FILE: 100-20

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and telephone extensions to [redacted] Dean of
Conferences, Office of Training and Education, Room 1036
Chamber of Commerce Building. She can be reached on extension
[redacted] should you have further questions.

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/s/ William F. Donnelly

William F. Donnelly

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The dates for the 1986 - 1987 Brookings Institution Briefings
and Luncheons are:

Friday

October 10 1986
October 24 1986
November 21 1986
December 12 1986
February 06 1987
March 13 1987
March 27 1987
April 10 1987
May 01 1987
May 22 1987
June 12 1987
June 26 1987
July 24 1987

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